

Forest Charter School

470 Searls Avenue
Nevada City, CA 95959

Monthly Charter Council Meeting Agenda

May 28, 2013

5:30 p.m. Closed Session

6:00 p.m. Regular Session

470 Searls Avenue

Room 6, Aspen

Nevada City, CA 95959

Dan Thiem, Chair

Cheri Ray, Vice Chair

Matt Heaps, Parent Representative

Tracy Steele, Parent Representative

Dawn Koerber, Parent Representative

Ruthanne Buckley, Community Representative

Zachary Barram, Student Representative

Linda Katz, ES Representative

Steve Ross, ES Representative

Nancy Nobles, Secretary

AGENDA:

Discussion/Action

Information

1. Call To Order
2. Pledge of Allegiance
3. Closed session
The Council will meet in Closed Session in compliance with the Brown Act restrictions to consider qualified matters of litigation, negotiations, student discipline, and/or personnel qualifications which are timely.
 - Director's Evaluation
 - Approval of CAHSEE waivers for two students: 76834 and 77090.
4. Reconvene to regular session and report on any action taken in closed session.

Action	5. Approval of Minutes of April 16, 2013 (E-Attachment A)
Action	6. Adoption of the Agenda (E-Attachment B)
Discussion	7. Other: This is an opportunity for members of the audience to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion. The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to five minutes.
Information/Action	8. Resolution Regarding Change to Education Specialist Title—Peter Sagebiel <ul style="list-style-type: none"> • Peter will present to the Council resolution # 1213-081-112 regarding the title change of Education Specialist to Supervising Teacher.
Information/Action	9. Supervising Teacher Job Description—Peter Sagebiel <ul style="list-style-type: none"> • Peter will present to the Council the new Supervising Teacher job description for approval.
Information	10. Budget—Debbie Carter (E-Attachment C) <ul style="list-style-type: none"> • Debbie will review the 2012-13 cash flow and budget
Information/Action	11. Salary Schedule—Debbie Carter (E-Attachment D) <ul style="list-style-type: none"> • Debbie will present to the Council the revised salary schedule for the 2013/14 school year. Debbie will ask for approval of: <ul style="list-style-type: none"> ▪ Certificated ST Salary Summary ▪ Credentialed Administrators Salary Schedule ▪ Classified Salary Schedule ▪ Stipend Salary Schedule ▪ Substitute Salary Schedule ▪ Supplemental Salary Schedule
Information/Action	12. Cash-in-Lieu—Debbie Carter <ul style="list-style-type: none"> • Debbie will ask the Council for approval of continued cash-in-lieu for employees who have been grandfathered in to this benefit.

Information/Action	<p>13. Principal Group Life Insurance—Debbie Carter</p> <ul style="list-style-type: none"> Debbie will ask for approval to offer Principal Life Insurance to all employees that are eligible for benefits.
Information/Action	<p>14. Health Benefit Cap—Debbie Carter</p> <ul style="list-style-type: none"> Debbie will ask the Council to approve an increase to the health benefit cap from \$6500 to \$7000.
Information/Action	<p>15. FCS Cap and HSA Incentive—Debbie Carter</p> <ul style="list-style-type: none"> Debbie will ask the Council for approval of the FCS Cap and HAS Incentive for 2013-14.
Information	<p>16. Classroom Portable Update—Peter Sagebiel, Debbie Carter</p> <ul style="list-style-type: none"> Peter will update the Council on the purchase and installation of the classroom portable.
Information	<p>17. Student Achievement—BJ Hatcher</p> <ul style="list-style-type: none"> BJ will report on the recent CAHSEE testing. BJ will report on the recent STAR testing. BJ will report on the 2012 STAR results.
Information	<p>18. Governor’s Workshop—Debbie Carter</p> <ul style="list-style-type: none"> Debbie will present to the Council a report on the Governor’s May Revise Workshop.
Information/Action	<p>19. 2013-14 Adopted Budget—Debbie Carter (E-Attachment E)</p> <ul style="list-style-type: none"> Debbie will review the proposed 2013/14 Budget Narrative. Debbie will review the proposed 2013/14 Three Year Projections. Debbie will review the 2013/14 Cash Flow. Debbie will ask the Council to approve the 2013/14 School Budget and the Three Year Projection.
Information/Action	<p>20. Education Protection Act (EPA) Resolution—Debbie Carter (E-Attachment F)</p> <ul style="list-style-type: none"> Debbie will present to the Council resolution # 1211-081-111 regarding the spending determinations of the EPA moneys in the 2012-13 fiscal year.
Information	<p>21. Common Core Funding—Debbie Carter</p> <ul style="list-style-type: none"> Debbie will report on the Common Core funding.

Information

22. 2013-14 Charter Council Elections—Dan Thiem

- Dan will present to the Council information outcome of the Charter election.

Information

23. Action Plan Update— Peter Sagebiel, Paul Simoes

Peter and Paul will update the Council on:

- Status of the Math Benchmark Assessments (Goal 1.1)
- Peer tutoring (Goal 1.3)
- The professional development goal (Goal 3)

Information/Action

24. Anti-Bullying and Harassment Policy—Peter Sagebiel

- Peter will present to the Council the Anti-Bullying and Harassment Policy for approval.

Discussion

25. Review the Director's Evaluation Process—Dan Thiem

- Dan will discuss with the Council the director's evaluation process.

Information

26. Parent and ES Survey—Peter Sagebiel , BJ Hatcher

- Peter and BJ will report to the Council on the Parent and ES survey results.

Information/Action

27. A & B may be considered for Consent Agenda –Debbie Carter
(E-Attachment G)

- A) New Contracts
- B) Warrants

Information

28. Foundation Report—Peter Sagebiel

- Peter will report on the FCS Sweatshirts.
- Peter will report on the technology purchases.
- Peter will report on the literacy purchases.

Information

29. Director's Update – Peter Sagebiel

- 2013-14 Enrollment
- Auditor Visit
- 2013-14 Calendar Update
- Yearbook
- Prom

Information

- Graduation
- Science Fair
- Year End Activities
- Other

30. Future Agenda Items

- Foundation Report (as needed)
- Classified Employees on Council
- Articulated Board Job Descriptions

Information

31. Reminder of Future Meetings

- **2013:** June 11

Action

32. Adjourn

Contracts to be approved: (May, 2013)

Hunt, Erin	\$50.00	Tutor
Manuola, Colleen	\$240.00	CAHSEE Tutor
Mingst, Karen	\$120.00	Tutor
Mingst, Karen	\$120.00	Tutor
Mingst, Karen	\$200.00	Tutor
Mingst, Karen	\$250.00	CAHSEE Tutor
Mingst, Karen	\$270.00	Tutor